



## WORK TIME RECORD SHEET

Crossroads Cafe

**NYSED Distance Education COVID-19 Guidance**

**Program Name:**

**Student Name:**

**FOR TWO WEEK Period FROM \_\_\_\_\_ TO \_\_\_\_\_**

**You must complete this section for each packet that you spend time working on:**

**1. Name of workbook/worksheet/website title:**

**2. List the dates and amount of time you worked on this assignment (add more dates if you need to):**

**Date**

**Amount of time worked (approximate number of hours)**



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3. **Total time worked:**

Total time worked:

4. **Date Assignment completed:**

Date Assignment completed:

PLEASE COMMENT ON YOUR PACKET.

You have agreed to work on this program 6 hours a week.